

**THE CORPORATION OF THE TOWN OF DESERONTO**

**BY-LAW NUMBER 49-20**

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**BEING A BY-LAW TO AMEND THE CURRENT FEE BY LAW AND TO ESTABLISH THE FEE STRUCTURE FOR SERVICES RENDERED BY THE STAFF OF THE CORPORATION OF THE TOWN OF DESERONTO**

**WHEREAS** the Municipal Act 2001, provides that every municipality shall provide a list of services available and the amount of compensation for those services rendered;

**AND WHEREAS** Council has agreed to establish and maintain the Fee schedule as attached on Schedules A, B, C, D, E, F,G, H and I for the Departments within the Town of Deseronto;

**AND WHEREAS** the Council hereby authorizes the staff of the Town of Deseronto to apply the fees in accordance with Schedules A to I as attached for the services as listed;

**NOW THEREFORE** the municipal Council of the Corporation of the Town of Deseronto **ENACTS** as follows:

1. That Schedule "A" being a list of charges for the Administration and Clerk's office for services provided to residents be adopted as presented;
2. That Schedule "B" being a list of charges for services rendered for the Treasurer's office be adopted as presented;
3. That Schedule "C" being a list of charges for the Building and Planning Department, in addition to the charges set out in the Joint Building Services By law #1209-18 be adopted as presented;
4. That Schedule "D" being a list of charges for services provided for the Public Works Department be adopted as presented;
5. That Schedule "E" being a list of charges for the Recreation, Community Centre and Parks Department including public hall rentals be adopted as presented;
6. That Schedule "F" being a list of charges for the Fire Department be adopted as presented;
8. That Schedule "G" being a list of charges for the Deseronto Cemetery be adopted as presented;
9. That Schedule "H" being a list of charges for the Deseronto Transit be adopted as presented;
10. That Schedule "I" being a list of charges for the Water & Sewer Department be adopted as presented;

This By-Law shall come into force and take effect immediately on the passing thereof and rescind by-law 53-19 and:

Read a first and second time and finally passed August 12<sup>th</sup>, 2020

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**MAYOR**

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**CLERK**

**SCHEDULE "A" TO BY-LAW 49-20**

**CLERKS DEPARTMENT**

<b>SERVICE PROVIDED</b>	<b>FEE FOR SERVICE</b>
Commissioner of Oaths	10.00
Commission of Prepared Documents	10.00
Commission Multiple Documents	20.00
Certify Copy of Document	10.00
Birth Registration	10.00
Death Registration	10.00
Road Closing Request (unless waived by Council)	100.00
Photocopies	.50/page
Fax	3.00 under 10 pages 5.00 over 10 pages
Freedom of Information Request	10.00

\* indicates new fee

\*\* indicates a fee increase from previous by-law

**SCHEDULE "B" TO By-law 49-20**

**TREASURY DEPARTMENT**

<b>SERVICE PROVIDED</b>	<b>FEE FOR SERVICE</b>
**Bag Tags	3.00
Reprint Tax Receipt	5.00
Reprint Tax Bill	5.00
NSF Fee	50.00
Statement of Tax Account	10.00
Tax Account Inquiry	25.00
Tax Certificate	50.00
Letters or Reports Prepared by Staff	25.00
Utility Account Statement	10.00
Reprint of Utility Bill (at owners' request)	5.00
Cheque Refund Overpayment (unless MPAC generated)	20.00
Ownership Change Fee	10.00
Transfer Funds Between Property Roll #'s (customer error)	10.00
Dog Tag (before April 1)	20.00
Dog Tag (April 1 and on)	25.00
Refreshment Vehicles (chip truck)	500.00

\* indicates new fee

\*\* indicates a fee increase from previous by-law

**SCHEDULE C" TO BY-LAW 49-20**

**BUILDING AND PLANNING DEPARTMENT**

<b>SERVICE PROVIDED</b>	<b>FEE FOR SERVICE</b>
Copy of Comprehensive Zoning By-law	50.00
Copy of Official Plan	50.00
Property Standards Certificate of Compliance	52.50
Zoning Compliance Letters	75.00
Zoning Amendments	600.00
*Minor Variance	400.00
* In Lieu of Park Land on Severances and Plans of Subdivisions	5% of the Value of the Lot/Land

\* indicates new fee

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**SCHEDULE "D" TO BY-LAW 49-20**  
**PUBLIC WORKS DEPARTMENT**

<b>SERVICE PROVIDED</b>	<b>FEE FOR SERVICE</b>
Road Cut Permit Deposit	1000.00
*Road Cut Permit Admin Fee	100.00
Entrance Permit Deposit Residential	500.00
Entrance permit Deposit Commercial	1,000.00
Entrance Permit Admin Fee	100.00
Sweeper Rental (per hr.)	136.00 + HST

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**SCHEDULE "E" TO BY-LAW 49-20**

**RECREATIONS, COMMUNITY CENTRE & PARKS**

Revised March 8, 2023

<b>SERVICE PROVIDED</b>	<b>FEE FOR SERVICE</b>
Adult Ice Prime Time (per hr.)	194.70 +HST
Youth Ice Prime Time (per hr.)	151.86 +HST
Non-Prime Time (per hr.)	116.81 +HST
Deseronto Minor Hockey (per hr.)	136.28 +HST
Locker Storage Room (per month)	150.00 +HST
Summer Pad Rental (per hr.)	66.37 +HST
Summer Pad Rental (all day)	486.72 +HST
Banquet Hall Rental Fri-Sat (per hr.)	46.90 +HST
Banquet Hall Rental Full Day Fri-Sat	270.79 +HST
Banquet Hall Rental Sun-Thurs (per hr.)	31.86 +HST
Banquet Hall Rental Full Day Sun-Thurs	180.53 +HST
Kitchen (per hr.)	13.27 +HST
Kitchen Daily	68.14 +HST
Bar (per hr.)	14.16 +HST
Bar Daily	72.64 +GST
Domestic Beer	4.20 + HST
Imported Beer	4.87 + HST
Standard Liquor 1 oz	3.98 + HST
Coolers	4.87 + HST
Wine 6.5 oz	4.87 + HST
Soft Drinks	1.33 + HST
Water	1.33 + HST
Meeting Room (per hr.)	23.01 +HST
Meeting Room Daily	90.26 +HST
Ball Diamond Adult Day (per hr.)	21.24 +HST
Ball Diamond Adult Night (per hr.)	23.89 +HST
Ball Diamond Youth Day (per hr.)	21.24 +HST
Ball Diamond Youth Night (per hr.)	23.89 +HST
Ball Tournaments Daily	115.04+HST
Adult Gym Membership (Monthly)	26.55 + HST
Adult Gym Daily Use	5.31 + HST
Senior Gym Membership (Monthly)	22.13 + HST
Senior Gym Daily Use	4.43 + HST
Student Gym Membership (Monthly)	17.70 + HST
Student Gym Daily Use	4.43 + HST
<b>Advertising Opportunities</b>	
Wall Signs per year	165.00 +HST
Board Signs per year	192.50 +HST
Ice Resurfacer Sign per spot, per season (3 spots)	220.00 +HST
Ice Resurfacer Wrap per season	550.00 +HST
Centre Ice Logo per season	275.00 +HST
Other Ice Logos per season	220.00 +HST
Locker Room per year	165.00 +HST
Façade a year	
Baseball Field Fence per year	
Tennis Court Fence per year	
Waterfront Canteen/Washroom per season	

**SCHEDULE "F" TO BY-LAW 49-20**

**FIRE SERVICES**

<b>SERVICE PROVIDED</b>	<b>FEE FOR SERVICE</b>
Burn Permits per year	10.00
Any Inspections (at property owners request)	100.00
Request for Fire Report or Letter each	100.00
Propane Review and Approval each	100.00
Investigation of Open-Air Burn (by complaint)	75.00
Burning without Permit of Illegal Burning, if Trucks are Called (per hr. or part of an hr. for each apparatus)	500.00
Non-notified false alarm, first 2 calls per 12 months period per address free, each additional call per 12 months period per address	500.00
Nuisance Calls first 2 calls per 12 months period per address free, each additional call per 12 months period per address, per apparatus per hr.	500.00

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**SCHEDULE "G" TO BY-LAW 49-20**

**DESERONTO CEMETERY RATES**

<b>SERVICE PROVIDED</b>	<b>FEE FOR SERVICE</b>
<b>INTERMENT &amp; SCATTERING RIGHTS</b>	
Single (P.C. Included)	800.00 +HST
* Single Veteran's Section	Contact Deseronto Royal Canadian Legion
Cremation Single (2'x2')	325.00 +HST
Double (2'x3')	475.00 +HST
Top 2 Rows - Niche	1200.00 +HST
Bottom 2 Rows - Niche	1000.00 +HST
<b>BURIAL CHARGES</b>	
Adult Grave Single Depth Summer	700.00 +HST
* Adult Grave Double Depth Summer	1050.00+ HST
Adult Grave Single Depth Winter	800.00 + HST
* Adult Grave Double Depth Winter	1200.00 + HST
* Grave Veteran's Section Summer	700.00 +HST
* Grave Veteran's Section Winter	800.00 + HST
<b>BURIAL CHARGES – CREMATIONS</b>	
Grave Single for Urn Summer	375.00 +HST
Grave Single for Urn Winter	475.00 + HST
* Grave Double for Urns Summer	562.50 + HST
* Grave Double for Urns Winter	712.50 + HST
Columbarium Niche Open/Close Summer & Winter	150.00 +HST
<b>ADDITIONAL COST OF INTERMENT</b>	
* Transfer of Interment Rights	25.00 + HST
<b>DISINTERMENT OF HUMAN REMAINS</b>	
* In-ground Grave, Casket Summer	1050.00 + HST
* In-ground Grave, Casket Winter	1200.00 + HST
* In-ground Double Depth Grave, Casket Summer	1575.00 + HST
* In-ground Double Depth Grave, Casket Winter	1800.00 + HST
* In-ground Grave, Cremated Remains Summer	562.50 + HST
* In-ground Grave, Cremated Remains Winter	712.50 + HST
* Columbarium Niche	150.00 + HST
<b>MARKERS</b>	
** 4 Cornerstones	200.00 + HST
* 4 Polished Cornerstones	250.00 + HST
* Installation of 4 Cornerstones	150.00 + HST

Summer May 1 – Oct 31

Winter Nov 1 – Apr 30

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**SCHEDULE "H" TO BY-LAW 49-20**

**DESERONTO TRANSIT RATES**

<b>FARES</b>	<b>DESERONTO TO BELLEVILLE</b>	<b>DESERONTO TO NAPANEE</b>	<b>NAPANEE TO BELLEVILLE</b>	<b>INTRA-CITY SERVICE NAPANEE</b>	<b>INTRA-CITY SERVICE DESERONTO</b>
One Way ticket (Adult)	14.00	7.50	20.00	5.00	\$5.00 Any Two Rides on the Same Day
Senior	10.00	6.50	18.00	5.00	From South Church Lane to Deseronto Cemetery and Anywhere within Town limits
Student	10.00	6.50	18.00	5.00	
Children (6-11)	5.00	4.00	6.00	5.00	
Child (5&Under)	Free	Free	Free	Free	Free
<b>Book of 10 Tickets:</b> Adult	80.00	60.00			
<b>Monthly Pass:</b> Adult	200.00	130.00			

Students Must Have a Valid Student Card

<b>SERVICE PROVIDED</b>	<b>FEE FOR SERVICE</b>
Charter	125.00 per hr + HST

Effective May 1<sup>st</sup>, 2022

**SCHEDULE "I" TO BY-LAW 49-20**

**DESERONTO WATER & SEWER**

**Revised As of March 1, 2023**

<b>SERVICE PROVIDED</b>	<b>FEE FOR SERVICE</b>
***Water Lateral Permit Deposit	1,000.00
*Water Lateral Permit Admin Fee	100.00
***Sewer Lateral Permit Deposit	1,000.00
*Sewer Lateral Permit Admin Fee	100.00
*** Septage Receiving Fee (m3)	45.50

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\*\*\* already existed it was not on previous schedule