

Applicant Information

Name of Business/Organization: _____

Name of Applicant: _____ Title: _____

Street Address: _____

Phone: _____ Fax: _____ Email: _____

Applicant Is: Owner OR Authorized Agent of Owner

Note: To act as an authorized agent of owner, individuals must obtain consent from the property owner.

Property Owner Name & Contact (if different from applicant): _____

Sign Information

Sign Caption/Text: _____

Size in M²: _____ Illuminated Y/N?: _____

Sign Type: e.g. ground mount or sandwich board

Installation Term (For Portable Signs only):

Install Date:		Removal Date:	
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Installer Name: _____

Installer Contact Information: _____

Note: Drawings/Design Specifications must be attached that indicate the following:

- 1) The location or proposed location of the sign on the premises.
- 2) The dimensions, foundations, construction supports, sizes, electrical wiring/components, materials of the sign, and method of attachment and character of structural members to which the attachment is made, with such other engineering data certified by the Chief Building Official as required by the Ontario Building Code, as amended.

Fee/Approval Information

Each application for a sign permit shall be accompanied by a non-refundable fee of \$10.00 payable to the Corporation of the Town of Deseronto in accordance with the Fees for Services By-Law as applicable at the time of application for a sign permit.

Applicants must provide proof of possession of all permits as may be required by any other applicable authority e.g. Ontario One Call.

Applicant Signature: _____ Date: _____

This Section for Office Use Only

Date Received: _____ Permit Fee Received Y/N?: _____ Amount \$: _____

Approved by (Name/Title): _____ Date: _____

Signature: _____