

ENTRANCE PERMIT NO. _____

The Town of Deseronto
P.O. Box 310, 331 Main Street
Deseronto, Ontario K0K 1X0



Phone (613) 396-2440
Fax (613) 396-3141
Web: www.deseronto.ca

TOWN OF DESERONTO APPLICATION FOR ENTRANCE PERMIT

Application is hereby made to:

- Construct an Unpaved Entrance Paved Entrance Pave an Existing Entrance
- Construct Curbs, Gutters or Other Permanent Works Related to an Entrance
- Change the Design of an Existing Entrance
- Relocate an Existing Entrance
- Use an Existing entrance for Other than its Original, Present or Normal Use, Change of Classification from Residential to Commercial, etc.
- Construct a Temporary Entrance or use of any part of the Town's Right-of-Way as a means of Temporary Access to and from a Property.
- FARM ENTRANCE ONLY (no deposit required only inspection fee)

DESCRIPTION AND LOCATION OF PROPERTY

Name of Applicant _____

Home Address _____

Phone No. Home: _____ Bus: _____ Postal Code _____

Access Required For _____

(detailed description of type of establishment served by entrance)

on the _____ side of the Town Road

Name of Road _____ on Lot No. _____ Concession
_____ Part(s) _____ on Plan No. _____

Deed and Plan of Property for which this entrance is required must be received with this application.

Applicant's Signature

Date

Each Application must be accompanied by a sketch showing:

1. Lands owned by the grantor showing the boundaries and dimensions.
2. The distance between the applicants land and the nearest Town lot line or appropriate landmark (e.g. road, bridge, railway crossing, etc.).
3. The location of the entrance that is the subject of the application showing the boundaries and dimensions of the parcel that is to be serviced..
4. The approximate location of all natural and proposed features on the subject land (e.g. buildings, railways, highways, watercourses, drainage ditches, wells and septic tank).

5. Entrance Application Fee and Deposit Required with Application:

Administration Fee: \$ 75.00 (non-refundable)

Deposit: \$ 500.00 deposit for residential entrances which will be refunded upon final inspection and approval of the completed entrance by the Superintendent of Works.

\$1,000.00 deposit for commercial entrances which will be refunded upon final inspection and approval of the completed entrance by the Superintendent of Works.

PLEASE ATTACH A SKETCH TO ILLUSTRATE ENTRANCE LOCATION (Please Indicate North on sketch)

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OFFICE USE ONLY:

INSPECTION DATA:

Service Road Right-Of-Way Obtained _____

Sight Distance To _____ Feet

Sight Distance To _____ Feet

Entrance Spacing To _____ Feet

Entrance Spacing To _____ Feet

Depth of Existing Ditch _____ Feet

Diameter of Pipe Required _____ Inch

FEES:

\$75.00 Administration Fee Paid _____
Date

Receipt # _____

\$ _____ Deposit Received (\$500.00 -- Residential) _____
(\$1,000.00-Commercial) Date

Deposit Returned Upon Final Inspection of Entrance _____
Date

ENTRANCE APPLICATION AND INSPECTION:

Approved this _____ day of _____, 20____.

Denied this _____ day of _____, 20____.

Supervisor of Public Works Town of Deseronto